

RECORD OF PROCEEDINGS
Minutes of the Bright Local Board of Education Meeting
Held on December 21, 2016 at 7:00 pm

Call to Order

President Ames called the meeting to order and Mr. Drewyor called roll. Present for roll call were Mr. Ames, Mr. Cox, Mrs. Hauke, Mr. Hern and Mrs. Wright.

#136-2016 Approval of Board Agenda

It was moved by Mr. Cox and seconded by Mrs. Wright to adopt the agenda for the November 16, 2016 Board of Education Regular Meeting as presented. Roll call: Mr. Cox – yes, Mrs. Wright – yes, Mrs. Hauke – yes, Mr. Hern – yes, Mr. Ames – yes. Motioned carried.

Public Participation

There was none

PRESENTATIONS**Southern Hills Career & Technical Center Report**

Steve Cox updated the Board on vocational school activities. The welding program passed its audit. Southern Hills students did well with the AWS certification tests.

Bright Elementary Report

Mike Bick updated the Board on happenings around the school, including a list of important dates and events. Lockdown drill on Dec. 6th went well. MAP testing completed.

Whiteoak JH/HS Report

Brian Ruckel updated the Board on staff professional development including the use of short cycle assessments and ensuring the high school/jr. high are applying the proper course rigor.

Food Service Report

Debbie Robertson reported on progress in the food service area. In November 93% of the district's "free" students ate lunch. The "Elf on the Shelf" program at the elementary went well. Breakfast participation continues to be low.

#137-2016 Treasurer's Report and Recommendations

It was moved by Mrs. Wright and seconded by Mr. Cox to approve resolutions/recommendations as a group:

A. MINUTES

Approval of the Board of Education minutes of the November 16, 2016 regular meeting.

B. FINANCIAL REPORTS

Approval of financial reports for the month of November 2016 as presented.

C. AMENDED CERTIFICATE AND APPROPRIATION MODIFICATIONS

Approve the FY17 amended certificate and appropriation modifications as presented.

D. ELECTRIC SUPPLY CONTRACT

To approve a three (3) year electric supply contract with Source Power & Gas commencing on October 17, 2017 to supply electricity to Bright Local Schools at a fixed and inclusive rate of \$0.04893/kWh.

E. ADVANCES AND TRANSFERS

To approve the transfer from the general fund to HB264 bond retirement funds as presented below.

Fund	SPCC	Description	Amount
002	9011	HB264 Energy Conservation	\$25,200
002	9011	HB264 Energy Conservation	\$9,828.00
002	9016	HB264 Lighting Project	\$14,389.59
002	9116	HB264 A/C Lease Project	\$3,440.89

F. ESTABLISHMENT OF SPECIAL FUNDS AND APPROPRIATIONS

To approve the establishment of special funds for annual activities and make initial appropriations to those special funds.

Fund	SPCC	Description	Amount
018	9000	Unique Week	\$500.00
018	910B	BNOT Camp	\$200.00
018	920B	Bright Book Fair	\$200.00
018	930W	Whiteoak Book Fair	\$200.00

G. ACCEPTANCE OF GIFTS/DONATIONS

Accept the gifts/donations as listed below:

Two (2) Coleman coolers from Randy Drewyor to Mowrystown FFA.
 \$500 from Dickey Real Estate for Whiteoak Athletics.

Roll call on above group of resolutions: Mrs. Wright – yes, Mr. Cox – yes, Mr. Hern – yes, Mrs. Hauke – yes, Mr. Ames – yes. Motioned carried

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#138-2016 Superintendent's Report and Recommendations

It was moved by Mr. Cox and seconded by Mr. Hern to approve the following resolutions/recommendations as a group:

A. YES! FOR YOUTH CONTRACT

Approve the contract with Yes! For Youth to provide Jobs for Ohio's Graduates School-to-Careers and Dropout Prevention Program (JOGS) for the 2016-17 school year.

B. MOU WITH SOUTHERN STATE COMMUNITY COLLEGE

Approve a memorandum of understanding with Southern State Community College to provide a paid internship position to a computer science student in order to provide practical experience for the student and low cost network support to the district.

C. OUT OF STATE FIELD TRIP

Approve an out of state TAG Educational Tour of Philadelphia and Gettysburg, PA, April 28- May 1, 2017.

D. FACILITIES USE

Approve Barb Yochum use of the Bright cafeteria for December 17, 2016 from 4:00 pm – 7:00 pm for family Christmas party.

E. PERSONNEL ITEMS

Approval of the following personnel recommendations pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable).

1. Bus Driver
Robert Kipp
2. Classified Substitute
Kelsa Gruber
3. Retirement
Barb Bratton- retirement effective May 31, 2017
4. Contract Revision
Becky Allen – Aide – As needed to full time for remainder of school year
5. Extend Leave
Lorin Kibler – extend FMLA leave until January 17, 2017.

Roll call on the above group of resolutions: Mr. Cox –yes, Mr. Hern –yes, Mrs. Hauke – yes, Mrs. Wright – yes, Mr. Ames – yes. Motioned carried.

#139-2016 – Whiteoak Roof Restoration

It was moved by Mr. Hern and seconded by Mr. Cox to authorize the Superintendent and Treasurer to seek quotes/bids/proposals (as required by law) to repair/restore the roof on the Whiteoak facility.

Roll call on the above group of resolutions: Mr. Hern –yes, Mr. Cox –yes, Mrs. Hauke – yes, Mrs. Wright – yes, Mr. Ames – yes. Motioned carried.

DISCUSSION/INFORMATIONAL ITEMS

Board Policy Updates

The following policies have been revised and will be placed on the agenda for board approval at the January regular meeting:

<u>Policy No.</u>	<u>Policy</u>
0100	Definitions
0160	Meetings
1530	Evaluation of Principals and Other Administrators
1619	Group Health Plans
1619.01	Privacy Protections of Self-Funded Group Health Plans
1619.02	Privacy Protections of Fully Insured Group Health Plans
1619.03	Patient Protection and Affordable Care Act
2452 (DELETE)	Disclosure of Security Policy and Crime Statistics (Clery Act)
2460	Special Education
3223	Standards-Based School Counselor Evaluation
3419	Group Health Plans
3419.01	Privacy Protections of Self-Funded Group Health Plans
3419.02	Privacy Protections of Fully Insured Group Health Plans
3419.03	Patient Protection and Affordable Care Act
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4419.02	Privacy Protections of Fully Insured Group Health Plans
4419.03	Patient Protection and Affordable Care Act
5113	Inter-District Open Enrollment

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5330.02 (DELETE) Procurement and Use of Epinephrine Auto Injectors in Emergency Situations

5830	Student Fund-Raising
6605	Crowdfunding
6700	Fair Labor Standards Act (FLSA)
7410	Maintenance
7450	Property Inventory
7455	Accounting System for Fixed Assets
7460	Conservation of Natural and Material Resources
7540	Technology
7540.01	Technology Privacy
7540.02	Web Content, Services and Apps
8330	Student Records
8442.01	Workers' Compensation
8510	Wellness
9700	Relations with Special Interests

Transportation Procedures/Transportation Handbook

Mr. Downing distributed copies of the transportation procedures (for students and their families) and the transportation handbook. These items will be on the January board agenda for approval.

Job Openings/Postings

Mr. Downing communicated expected job openings for the coming fiscal year and the processes being followed to fill open positions.

2017-18 School Calendar

Mr. Downing reviewed the proposed school calendar for FY18. He will discuss with the teaching staff about moving their October 9th professional day to October 28th. The calendar will be presented to the board for approval at the January regular meeting.

2017-18 Board Meeting Calendar

Mr. Downing reviewed proposed meeting dates and times for the Board Education calendar 2017 meeting dates. The calendar will be presented to the board for approval at the January organizational meeting.

Energy Conservation Projects

Mr. Downing communicated that the final phase of the energy savings project, to repair the HVAC systems, has been started. Work at Bright Elementary is essentially complete. Work at Whiteoak should be done by the end of the year.

FCC SCOCA Subpoena

Mr. Drewyor updated the board on the request of documents from the FCC concerning SCOCA and E-Rate. The district is to submit documents by January 10, 2017.

Independent Audit

Mr. Drewyor updated the Board on the district's annual financial audit. The final report has been completed. All of these notes have been addressed.

Mobile Dentist/Smiles Program

School Nurse, Michelle Ryan, has arranged for the mobile dentist to be at Bright Elementary on February 27, 2017 and Whiteoak Jr/Sr High School on February 28th. The program needs a total of 25 private paying students to make it work. There is no cost to the district.

President Pro Tempore

The Board appointed Mike Ames as President Pro Tempore for the January organizational meeting.

#140-2016 Adjournment

It was moved by Mrs. Wright and seconded by Mr. Cox to adjourn. Roll Call: Mrs. Wright –yes, Mrs. Hauke –yes, Mr. Hern –yes, Mr. Cox –yes, Mr. Ames –yes. Motion carried.

The meeting adjourned at 7:55 pm.

President _____

Attest _____

Next Meeting of the Bright Local School District's Board of Education will be Wednesday, January 11, 2017 at 6:30 pm at Whiteoak Jr/Sr High School. The meeting will start with the tax budget hearing following by the organizational and regular meetings.